



420 South Ohio, PO Box 2488
Muncie, Indiana 47307-0488
Phone (765) 288-1893 Fax (765) 288-0610

since 1874

Special Order Agreement

Thank you for choosing Knapp Supply Company as supplier for your project. We appreciate your business. As professionals in the kitchen and bath industry, we are here to assist in the selection of your plumbing and cabinetry needs. While we will make every attempt to provide all options and information available, the final decision rests with you, the customer.

Please Initial:

Please verify the accuracy of all selections and measurements submitted to Knapp Supply Company. Special order items are non-cancelable and non returnable.

Custom built items must be accompanied with a drawing to indicate the exact nature of the product requested, and both the Buyer and Knapp Supply must sign off on all drawings.

Damaged or Defective products by cause of manufacturer/vendor, will create a delay in installation. It must be clear Knapp will do everything to resolve in a timely manor, however Knapp can not be held responsible for the delay

No orders will be processed until all agreements and signatures are completed, and all special order deposits are made.

All Change Orders must be in writing and initialed by both Buyer and Knapp Supply Company.

The purchaser agrees to take possession of all material within 30 days after notification by Knapp Supply that the order is complete in our warehouse.

Buyer:

Printed Name

Date

Customer Job Name of PO #

Authorized Signature

Invoice or Pic Ticket Number

Seller:

Authorized Signature

