



DELIVERY CHECK LIST

What you can expect on your delivery:

Knapp Supply will call you and let you know when the order is in, and at that time you can ask to set up delivery. Knapp will warehouse order up to 30 days before invoicing.

Your products will be delivered in the manufacturer's cartons and should be stored in a climate controlled area.

Please determine where you would like the products placed (Garage, 1st Story Porch or Driveway) and provide access to that area. Knapp will not deliver products in the house, up stairs or anywhere else except the garage, driveway or a 1st story porch.

Someone must be home at time of delivery to show Knapp Supply where to put the materials as well as inspect the cartons for damage and sign and pay for the order.

If you discover any portion of your order is missing or damaged, please contact your Knapp Supply salesperson for inspection / replacement.

Delivery preparation checklist:

- Will a large delivery truck have access to your job site

- Determine which entrance to your home/job site is best for delivery

- Did you provide Knapp Supply with clear directions to home / job site as well as any contact phone numbers in case there is any issues, including land and cell phone numbers

- Is there a clear path to the area where you would like the products placed?

- If a balance is due for material, Have payment ready to send with Knapp Supply driver.